

**-Luther Area Public Library-  
Board Meeting Agenda  
November 11, 2021 @ 4:30 p.m.**

**Call to Order: Members Present:**

**Visitor Comments:**

**Board Comments:**

**Approve Secretary's Minutes:** October 2021

**Treasurer's Report:** October 2021

**Librarian's Report:** October 2021

**Old Business:**

Replacement of 3-4 outside doors  
Cleaning Library

**New Business:**

Update Borrowing Privileges Policy  
Changes:

1. Combined #1, #2 and #11 of old policy into #1 of new policy.
2. MichiCard program, in #3 of old policy, is not an operating program.  
**Changed to MelCat program and clarified language. Added person must be in good standing to use the MelCat program for #2 of new policy.**
3. Combined #4 and #5 of old policy and **clarified language of State issued picture ID** in #3 of new policy.
4. In #6 of the old policy, added "**liable for payment or return of materials**" to meet Library Privacy Act requirement in #4 of new policy.
5. In #8 of old policy, there is no maximum fine, so I **set a maximum fine limit of \$3.00 per item**, which is established in #6 of new policy.  
Current or old policy has maximum fine accruing to the replacement cost of the book, as I interpret the policy. It's not clear.
6. In #10 of old policy, **patrons are given the ability to increase total items per patron if account is in good standing, with Library Director's approval.** This is in #8 of new policy.

## Update Damage to Library Materials Policy

### Changes:

1. **Removed “per tape or disc” from Audio Book default value.** Patron will need to pay for the whole set as we will be unable to get a single disc.
2. **Removed VHS default value as no longer have VHS tapes.**
3. **Removed statement “Items not returned 45 days past due date are defined as lost.”**
4. **Added Overdue fines are also “waived” by the replacement cost.**

### Holiday Closings

Thanksgiving – Friday, November 26

Christmas – Friday and Saturday, December 24-25

New Years – Friday and Saturday, December 31- January 1

### **Trustee Comments:**

### **Budget Amendments:**

### **Closed Session meeting:**

**Next meeting:** December 9, 2021 at 4:30 p.m.

**Adjourn:**